

TOWNSHIP OF SOUTH ORANGE VILLAGE

RESOLUTIONS AUTHORIZING THE AWARD OF CONTRACT BY NJ STATE CONTRACT A #40467 TO RICOH USA INC., FOR THE LEASE OF ONE RICOH COPIERS/PRINTERS/ SCANNER/FAX/FINISHER FOR A 48-MONTH LEASE PERIOD, IN THE AMOUNT NOT TO EXCEED \$118.10 PER MONTH

WHEREAS, the Township of South Orange Village wishes to lease one Ricoh copier (BW Copy/Printer/Scan/Fax/Finisher) under New Jersey State Contract #A40467-SIN 51-100c (includes SIN 51-58A), approved vendor Ricoh USA Inc.; and

WHEREAS, the Fire Chief and Village Purchasing Agent have recommended the leasing of one referenced Ricoh copier, in the amount not to exceed \$118.10 per month for a 48-month lease period, which includes 3,500 B/W copies per month and all service and supplies included except paper. B/W overages to be billed quarterly at 0.0090 per copy; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of South Orange Village that the Board hereby authorizes and approves the leasing of one Ricoh copier, in the amount not to exceed \$118.10 per month, for a 48-month lease period, and in accordance with the provisions in the attached proposal, to Ricoh USA Inc., 5 Dedrick Place, West Caldwell, NJ 07006; and

BE IT FURTHER RESOLVED that the Village President and Village Clerk are hereby authorized to execute a contract contingent upon the availability of funds certified by the Village's Chief Finance Officer; and

BE IT FUTHER RESOLVED that the Village Clerk shall confirm with the Board of Trustees when the certification of available funds has been received by the Village's Chief Finance Officer and contract terms and conditions have been approved by Village Counsel.

[Ricoh Copier Lease Proposal attached]

CERTIFICATION OF AVAILABLE FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Christopher Battaglia , Chief Financial Officer of the Township of South Orange Village, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

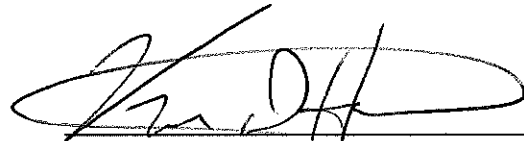
Line Item	Description	Amount
Christopher Battaglia, CFMO		Date

#

Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Clarke			X			
Coallier			X			
Hartshorn Hilton		X	X			
Jones			X			
Schnall	X		X			
Zuckerman			X			

CERTIFICATION

I, Kevin D. Harris, Village Clerk of the Township of South Orange Village, County of Essex, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Board of Trustees at their meeting held on May 29, 2019.

A handwritten signature in black ink, appearing to read 'Kevin D. Harris', is written over a horizontal line.

Kevin D. Harris
Village Clerk

RICOH

imagine. change.

Quotation Document for :

Village of South Orange
Fire Department
May 15th, 2019
NJ Contract: G-2075
A-40467

SIN- 51 100c Contract Line 00004

Quantity	Item Description	Ricoh Item #	Final Price
	MP2555SPG (25 Copies Per Minute	MP2555SPG	\$ 63.55
1	Cabinet	100478FNG	\$ 2.08
1	Fax Option Type M29	417865	\$ 14.32
1	Finisher SR3210	417483	\$ 18.25
1	Bridge Unit BU3070	417587	\$ 2.13
1	Paper Feed Unit PB3220	417268	\$ 12.67
1	Bin Tray BN3110	417585	\$ 5.10
	Total Monthly Payment		\$ 118.10

System Includes
50 Sheet Automatic Document Feeder
4 Paper Trays (2,200 Sheets)
Network Ready Printing and Scanning
Fax Option
Finisher SR3210

Please note included in the lease is all parts, labor, toner and STAPLES.
Also included in the lease is 3,500 copies a month. The overage charge is .0090 per copy.
You can choose to do your billing and overage charge on a quarterly basis.
Ricoh USA will waive the late fees.
48 month lease.