

**TOWNSHIP OF SOUTH ORANGE VILLAGE  
BOARD OF TRUSTEES**

SPECIAL MEETING  
November 3, 2020, 10:00 AM

**ORDER OF BUSINESS**

**CALL MEETING TO ORDER**

Roll Call: Village President Collum  
Trustee Clarke  
Trustee Coallier  
Trustee Hartshorn Hilton  
Trustee Jones  
Trustee Schnall  
Trustee Zuckerman  
Mr. Loehner, Village Administrator  
Mr. Rother, Village Counsel  
Ms. Davis, Acting Village Clerk

**MEETING NOTICE STATEMENT**

Adequate notice of this meeting had been provided to the press in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, notice of this meeting was posted in Village Hall and on the Village's website, and has been filed in the Office of the Village Clerk. Official action may be taken. Kevin D. Harris, Village Clerk

**PUBLIC COMMENTS**

Village President opens meeting for public comment.

**RESOLUTIONS ON CONSENT AGENDA**

2020-253 Resolution Authorizing the Award of Contract by State Contract #T-1778

2020-254 Resolution Authorizing Change Order #1 for Construction Services for the West South Orange Avenue Culvert Repair

**PUBLIC COMMENTS**

Village President opens meeting for public comment.

**NEW BUSINESS**

**ADJOURNMENT**

TOWNSHIP OF SOUTH ORANGE VILLAGE

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT BY STATE  
CONTRACT  
#T-1778,  
CABLING PRODUCTS AND SERVICES; DATA  
CENTER MANAGEMENT SOLUTIONS  
C/O JOHNSTON GP INC DBA JCT SOLUTIONS FOR COURTROOM COVID  
VIRTUAL AV UPGRADE IN SUPPORT OF VIRTUAL COURT SESSIONS IN AN  
AMOUNT NOT TO EXCEED \$69,991.00**

WHEREAS, the Municipal Court wishes to purchase Video Conference System for Virtual Court Sessions due to COVID-19 under New Jersey State Contract #T-1778,  
**CABLING PRODUCTS AND SERVICES; DATA  
CENTER MANAGEMENT SOLUTIONS**  
TO JCT SOLUTIONS A85152; and

WHEREAS, the Village Administrator recommended the use of this State Contract; now

THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of South Orange Village that the Board hereby authorizes and approves the award of a contract to C/O JOHNSTON GP INC DBA JCT SOLUTIONS , 36 Commerce Street, Springfield, NJ 07081, in an amount not to exceed \$69,991.00; and

BE IT FURTHER RESOLVED, that the Village President, Village Administrator and Village Clerk are hereby authorized to execute a contract and all necessary documentation for the award of said contract upon the availability of funds certified by the Village's Chief Finance Officer and upon Village Council's review and approval of contract terms and conditions.

# # #

**CERTIFICATION OF AVAILABLE FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Christopher Battaglia, Chief Financial Officer of the Township of South Orange Village, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

Line Item	Description	Amount
Gregory Bock, Village Treasurer		Date

Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Clarke						
Coallier						
Hartshorn-Hilton						
Jones						
Schnall						
Zuckerman						

#### CERTIFICATION

I, Ojetti E. Davis, Acting Village Clerk of the Township of South Orange Village, County of Essex, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Board of Trustees at their meeting held on November 3, 2020.

\_\_\_\_\_  
Ojetti E. Davis  
Acting Village Clerk

Johnston GP Inc (DBA JCT Solutions)  
 36 Commerce Street  
 Springfield, NJ 07081  
 800-437-9828



10/29/2020

South Orange Courtroom  
 Adam Loehner  
 Township Administrator  
 76 South Orange Ave, 3rd Fl  
 South Orange, NJ 07079  
 email: aloehner@southorange.org

NJ State Contract 85152/T1778

**Courtroom Covid Virtual AV Upgrade – Phase 2 Option "C" (No Projector) 13722-B**  
**RE: Covid-19 Related Upgrades in support of Future Virtual Court Sessions**

QTY	Description
1	POLYCOM RealPresence Group 500 Video Conference System Includes HD Codec, PTZ Camera, Remote & Software
1	POLY 24/7 Complete 5-Year Support Coverage Plan
1	POLYCOM EagleEye Digital Breakout Adapter
1	POLYCOM EagleEye Digital Breakout Adapter Camera Includes Re-use of Client's Existing Rolling Cart for Polycom Sys
1	TOGUARD 12" Full HD Small Desktop Monitor
2	ATLONA HDMI over Cat-6 Digital Balun Set (70m)
1	SHARP 50" Commercial 4K UHD LED Display
1	PEERLESS Tilting TV Wall Mount
2	SHARP 60" 4K Commercial LCD Display
2	PEERLESS Paramount Articulating TV Wall Mount
1	APART Full-Range Two-Way Ceiling Speaker
1	APART 30w Decora Remote Wall Volume Control
1	CABLES, CONNECTORS & MISC. HARDWARE
1	CUSTOM DESIGN, ENGINEERING, & INSTALLATION (Prevailing Wage)
	* EXCLUSIVE 5-YEAR PARTS & LABOR WARRANTY*

**Project Total- \$69,991.00**

will reuse clients existing equipment Screen, Racks, Microphones, Speakers  
 on dais, ceiling Speakers and audio Recorders. AC Electric & Data  
 Ports for Internet Access provided by Others.

TOWNSHIP OF SOUTH ORANGE VILLAGE

RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR CONSTRUCTION SERVICES FOR THE  
WEST SOUTH ORANGE AVENUE CULVERT REPAIR

WHEREAS, the Village Engineer has advised the Board of Trustees that there is a need to adjust the contract with KDP Developers, Inc.; and

WHEREAS, Change Order #1 represents a net increase for construction services from the original scope as outlined in the original contract prepared by the Village's Consulting Engineer, Mott MacDonald; and

WHEREAS, Mott MacDonald has determined that the additional work required is due to unforeseen conditions regarding the structural stability of the culvert beyond the original area of replacement included in the bid specifications; and

WHEREAS, the sum of Change Order #1 represents a net increase of \$34,600.00 to the original contract amount; and

WHEREAS, the original contract amount was \$182,000.00 and the final contract amount adjusted after Change Order #1 will be \$ 216,600.00; and

WHEREAS, Change Order #1 represents a 19.01% increase to the original contract amount; now therefore;

THEREFORE BE IT RESOLVED, by the Board of Trustees of the Township of South Orange Village that Change Order #1 for KDP Developers, Inc. to reflect changes in the scope of work, quantity of materials needed, and contract amount from the original contract entered into is hereby approved pursuant to the Change Order #1 request presented by the Village Engineer and attached hereto and made part of this resolution.

# # #

### **CERTIFICATION OF AVAILABLE FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Christopher Battaglia, Chief Financial Officer of the Township of South Orange Village, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these finds upon the passage of this resolution.

Line Item	Description	Amount
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Gregory Bock, Village Treasurer	Date
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Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Clarke						
Coallier						
Hartshorn-Hilton						
Jones						
Schnall						
Zuckerman						

### **CERTIFICATION**

I, Ojetti E. Davis, Acting Village Clerk of the Township of South Orange Village, County of Essex, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Board of Trustees at their meeting held on November 3, 2020.

\_\_\_\_\_  
Ojetti E. Davis  
Acting Village Clerk



Mr. Salvatore Renda, PE  
Village Engineer  
Township of South Orange Village  
Village Hall - 3<sup>rd</sup> Floor  
76 West South Orange Avenue  
South Orange, New Jersey 07079

**RE: Township of South Orange Village  
Culvert Collapse Repair - Additional Work**

MM Project 507101623

October 29, 2020

111 Wood Avenue South  
Iselin NJ 08830-4112  
United States of America

T +1 (800) 832 3272  
F +1 (973) 376 1072  
[mottmac.com/americas](http://mottmac.com/americas)

Mr. Renda:

As you know, Mott MacDonald (MM) was contracted by the Village for the design of a repair to a section of a stormwater culvert parallel to South Orange Avenue that had collapsed (due to stormwater flow undermining the culvert's concrete foundation). MM designed a forty-eight (48') foot long repair which consisted of the installation of five (5') pre-cast concrete box culvert sections (each eight (8') foot long) and two (2) four (4') foot long cast-in-place transition sections (which would allow for the smooth transition of stormwater flow from the (existing) oval-shaped culvert to the (proposed) rectangular-shaped box culvert).

The Village contracted with KDP Developers to perform the repair to the collapsed culvert. KDP mobilized to the site on October 26, 2020, and upon excavating the collapsed portion of the culvert, an additional upstream section of culvert (beyond the original limits of repair) became compromised and also collapsed.

On October 28, 2020, representatives of Mott MacDonald met with the contractor at the above referenced site to evaluate the condition of the existing culvert. Our evaluation noted that the foundation of the upstream section had also been undermined (this condition was not evident at the time of the review of the CCTV inspection report) and that this section of existing box culvert would not be suitable to be used as a tie-in for the proposed transition section. As the additional section has already collapsed, and due to the unsuitability of the existing box culvert, we recommend that an additional 10-12 feet of culvert (beyond the limit of the original limits of repair) be removed and repaired.

The contractor (KDP) has submitted a Change Order in the amount of **\$34,600.00** to perform the required additional work. As such, we respectfully request that the Village consider this Change Order for this unforeseen work.



Should you have any questions, do not hesitate to contact me at (973) 912 - 3478.

Very truly yours,

Mott MacDonald

A large, stylized handwritten signature in blue ink, likely belonging to James F. McGoldrick, PE.

James F. McGoldrick, PE  
Associate  
T 973.912.3478  
C 908.300.4769

cc: Peter Kocsik, PE, Mott MacDonald



# KDP DEVELOPERS, INC.

## **PROPOSAL**

October 28, 2020 (Revised)

Mott McDonald  
Attn: Mr. James McGoldrick  
3 Paragon Way  
Freehold, NJ 07728

**Re: South Orange Culvert Repair  
Existing Culvert Repairs**

Dear Mr. McGoldrick:

Reference is made to the culvert project we are performing in South Orange:

As we discussed there is significant damage to the culvert outside of our 48' limit of replacement.

We inspected the culvert and believe the following needs to be done:

### **Scope of work:**

- Install steel plates to protect adjacent building.
- Demo damaged sections 12 If
- Pour an additional CIP section 12 If
- \* ~~• Upstream - About 7' upstream of the additional limits there is a section of roof that needs to be repaired. We plan on making a field repair / pour of concrete.~~
- \* ~~• Upstream - Patching of walls/floor in the same area by the roof repair.~~
- Downstream - Pour a surface coat on the existing floor to make certain water gets to the main large culvert. The current floor is in bad condition.

**To perform this work we respectfully request** ~~\$39,600~~ - \$5,000 = \$34,600

**Alternate: Remove tree near roof repair** \$ 5,000

- Please note tree is hanging over building and wires.

### **Notes:**

1. This proposal is based on a field visit by Kevin and David Perna.

# KDP DEVELOPERS, INC.

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## **PROPOSAL**

### **Exclusions:**

1. Permits.
2. Additional shoring near building.
3. **Any work not listed should be considered excluded.**

### **Breakdown:**

<u>Mason:</u>	<u>\$ 23,000</u>
<u>Labor:</u>	<u>\$ 11,000</u>
<u>Equipment:</u>	<u>\$ 3,400</u>
<u>Trucking:</u>	<u>\$ 2,200</u>

Please do not hesitate to contact us at (908) 213 - 1570 if you require any additional information.

Sincerely,



Kevin R. Perna